

**A    Rights of Shareholders**

**A.1    Basic Shareholder Rights**

A.1.1	Does the company pay (interim and final/annual) dividends in an equitable and timely manner; that is, <b><u>all shareholders are treated equally and paid within 30 days after being (i) declared for interim dividends and (ii) approved by annual general meeting (AGM) for final dividends?</u></b>	Dividends announcement		0
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**A.2    Right to participate in decisions concerning fundamental corporate changes.**

	Do shareholders have the right to participate in:			
A.2.1	Amendments to the company's constitution?	Annual Report/Company website/Articles of Association.		0
A.2.2	The authorisation of additional shares?			0
A.2.3	The transfer of all or substantially all assets, which in effect results in the sale of the company?			0

<b>A.3</b>	<b>Right to participate effectively in and vote in general shareholder meetings and <u>should</u> be informed of the rules, including voting procedures, that govern general shareholder meetings.</b>			
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A.3.1	Do shareholders have the opportunity, evidenced by an agenda item, to approve remuneration (fees, allowances, benefit-in-kind and other emoluments) or any increases in remuneration for the <b><u>non-executive directors/commissioners?</u></b>	Announcement of AGM/Articles of Association/Annual Report/Company website.		0
A.3.2	Does the company provide non-controlling shareholders a right to nominate candidates for board of directors/commissioners?	Annual Report/Company website/Articles of Association.		0
A.3.3	Does the company allow shareholders to elect directors/commissioners individually?	Minutes of AGM/Result announcement of AGM/Articles of Association/Annual Report/website.		0
A.3.4	<b><u>Does the company disclose the voting and vote tabulation procedures used,</u></b> declaring both before the meeting proceeds?	AGM Minutes/Articles of Association/Company website.		0
A.3.5	Do the minutes of the most recent AGM record that there was an opportunity allowing for shareholders to ask questions or raise issues?			0
A.3.6	Do the minutes of the most recent AGM record questions and answers?			0
A.3.7	Does the disclosure of the outcome of the most recent AGM include resolution(s)?			0

		Source Document/ Location of Information	Yes / No	Point
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A.3.8	Does the company disclose the voting results including approving, dissenting, and abstaining votes for each agenda item for the most recent AGM?	AGM Minutes/ Summary of Minutes		0
A.3.9	Does the company disclose the list of board members who attended the most recent AGM?			0
A.3.10	Did the chairman of the board of directors/commissioners attend the most recent AGM?			0
A.3.11	Did the CEO/Managing Director/President attend the most recent AGM?			0
A.3.12	Did the chairman of the Audit Committee attend the most recent AGM?			0
A.3.13	Did the company organise their most recent AGM in an easy to reach location?	Notice of AGM/Company website.		0
A.3.14	Does the company allow for voting in absentia?	AGM Announcement/AGM Minutes/Articles of Association		0
A.3.15	Did the company vote by poll (as opposed to by show of hands) for all resolutions at the most recent AGM?	AGM Minutes.		0
A.3.16	Does the company disclose that it has appointed an independent party (scrutineers/inspectors) to count and/or validate the votes at the AGM?	AGM Minutes.		0
A.3.17	Does the company make publicly available by the next working day the result of the votes taken during the most recent AGM for all resolutions?	Company announcement/Company website.		0
A.3.18	Do companies provide at least 21 days notice for all resolutions?	Company announcements/Articles of Association/Annual Report/Company website.		0
A.3.19	Does the company provide the rationale and explanation for each agenda item which require shareholders' approval in the notice of AGM/circulars and/or the accompanying statement?	Company announcements/Articles of Association/Annual Report/Company website.		0

**A.4 Markets for corporate control should be allowed to function in an efficient and transparent manner.**

		Source Document/ Location of Information	Yes / No	Point
<b>A Rights of Shareholders</b>				
A.4.1	In cases of mergers, acquisitions and/or takeovers, does the board of directors/commissioners of the offeree company appoint an independent party to evaluate the fairness of the transaction price?	Merger announcement/Company Report on the merger.		0
<b>A.5 The exercise of ownership rights by all shareholders, including institutional investors, should be facilitated.</b>				
A.5.1	Does the company publicly disclose policies to encourage shareholders including institutional shareholders to attend the AGM?	Annual Report/Company website.		0
A.5.2	Is the share ownership by institutional investors, other than controlling shareholders, greater than 5%?	Annual Report/Company website.		0
			0	0